

# SHOP DRAWING REVIEW MEMORANDUM



**DATE:** April 8, 2019  
**TO:** Mr. Lenny Stewart  
 T.L. Edwards, Inc.  
 100 Wales Ave.  
 Avon, MA 02322

**FROM:** BETA Group, Inc.  
 315 Norwood Park South  
 2nd Floor  
 Norwood, MA 02062

**CONTRACT :** Hull - 2019 Pavement Rehabilitation Contract

**REVIEWED BY:** Chris Turgeon  
 (INSERT REVIEWER'S NAME/TITLE)

**TRANSMITTAL REFERENCE:**

**CHECKED BY:** Chris Roy  
 (INSERT CHECKER'S NAME/TITLE)

**IMPORTANT NOTE:** Engineer's review is only for general compliance with the design concept and information provided in Contract Documents. Corrections and comments made on the Shop Drawings during review do not relieve the Contractor from compliance with the requirements of the plans and specifications. Review and/or approval of a specific item shall not include review or approval of an assembly of which the item is a component. No approval or correction of a Shop Drawing shall be construed as an order for extra work. The Contractor is responsible for: all quantities and dimensions to be confirmed and correlated; information that pertains solely to the fabrication processes or to the means, methods, techniques, sequences and procedures of construction; coordination of the Work with that of all trades and subcontractors; and performing all Work in a safe and satisfactory manner.

The following Shop Drawing submittals are hereby being returned with the designated "Action Codes" and "Comments" as indicated:

Item No.	Review Action Code	Spec/ Dwg. Reference	No. of Copies	Description of Item / Review Comments
222.3	1	222.3	1	Frame and Grate (or Cover) Municipal Standard  <div style="border: 2px solid red; padding: 10px;"> <p style="text-align: center; margin: 0;"><b>SHOP DRAWING REVIEW</b></p> <p> <input checked="" type="checkbox"/> 1 – Approved                      <input type="checkbox"/> 2 – Approved as Noted  <input type="checkbox"/> 3 – Revise and Resubmit            <input type="checkbox"/> 4 - Rejected  <input type="checkbox"/> 5 – Record File Only – No Action Taken                 </p> <p style="text-align: center; margin: 0;">(Above Check Designates Action Code – See Review Comments)</p> <p><b>IMPORTANT NOTE FOR CONTRACTOR</b></p> <p>Review is only for general compliance with the design concept and information provided in Contract Documents. Corrections and comments made on the Shop Drawings during review do not relieve the Contractor from compliance with the requirements of the plans and specifications. Review and/or approval of a specific item shall not include review or approval of an assembly of which the item is a component. No approval or correction of a Shop Drawing shall be construed as an order for extra work. The Contractor is responsible for: all quantities and dimensions to be confirmed and correlated; information that pertains solely to the fabrication processes or to the means, methods, techniques, sequences and procedures of construction; coordination of the Work with that of all trades and subcontractors; and performing all Work in a safe and satisfactory manner.</p> <p><b>BETA GROUP, INC.</b>    Checked By: <u>Chris Roy</u></p> <p>By: <u>Chris Turgeon</u>                      Date: <u>4/8/2019</u></p> </div>

**ACTION CODES**

- 1 - Approved
  - 2 - Approved as Noted
  - 3 - Revise and Resubmit
  - 4 - Rejected - See Comments/Remarks
  - 5 - Record File Only - No Action Taken
- a. Installation shall proceed only when "ACTION CODE" is 1 or 2 has been issued.
  - b. Items with "ACTION CODE 3" must be amended and resubmitted addressing noted comments within the time limit set in Contract.
  - c. Items with "ACTION CODE 4" are rejected and are not to be incorporated into Contract. Submit specified item.
  - d. Items with "ACTION CODE 5" are noted as being received for contract documentation and record file only.
  - e. Review does not relieve Contractor from any responsibilities of compliance with all requirements of the Contract Documents.